



A N N U A L R E P O R T 2 0 0 8

District of Columbia

Occupational and Professional Licensing Boards and Commissions

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DISTRICT OF COLUMBIA

Occupational and Professional Licensing Boards and Commissions

Mission

The mission of the Occupational and Professional Licensing Division (OPLD) is to protect the health, safety, economic interests, and quality of life of residents, businesses, and visitors in the District of Columbia by issuing licenses, enforcing regulatory codes, and providing licensee education.

Vision

The District of Columbia requires that people who work in certain professions obtain a license to practice to ensure that the public health, safety, and welfare will be reasonably well protected. This measure certifies that all licensees have acquired a certain level of knowledge in their chosen field. The District of Columbia grants permission to an individual to engage in an occupation after testing to ensure that the individual has attained the minimal degree of competency required in his or her field.

There are 9 professional boards and commissions supported by OPLD administrative staff. These boards regulate the practices of their individual professions in the District of Columbia. The boards are responsible for reviewing applications, administering examinations, and responding to certification requests by other jurisdictions. Pearson VUE (formerly Promissor) is responsible for issuing new licenses and processing renewals on behalf of OPLD.

**Professions Requiring
Licensure Under OPLD**

Accountants

Appraisers

Architects

Asbestos Workers

Athlete Agents

Barbers

Boxers, Wrestlers &
Martial Artists

Cosmetologists

Electricians

Funeral Directors

Interior Designers

Land Surveyors

Professional Engineers

Plumbers

Steam/Operating Engineers

Property Managers

Refrigeration/Air
Conditioning Technicians

Real Estate Agents



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A MESSAGE FROM MANAGEMENT



*I to r: Clifford Cooks, Program Manager
and Patsy Lockett, Branch Chief*

The Honorable Mayor Adrian Fenty
Mayor, District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW
Suite 600
Washington, DC 20004

DEAR MAYOR FENTY

It is with great pleasure that we share with you last year's accomplishments of the District of Columbia Occupational and Professional Licensing Boards and Commissions. We hope you view the 2008 annual report as an invitation to learn more about the successes of each of our vibrant Boards and Commissions.

Licensing regulation means many things to many people—licensing provider, regulatory enforcer, passionate advocate, informed educator, and around-the-clock online resource. To us, it is all those things and more: the District of Columbia Occupational and Professional Licensing Boards and Commissions are leaders in protecting the health, safety, economic interests, and quality of life of residents, businesses, and visitors in the District of Columbia by issuing licenses, conducting investigations, and providing consumer education and advocacy services.

As we all face turbulent economic times, the District of Columbia Occupational and Professional Licensing Boards and Commissions are stepping up their important role in helping our licensees look forward to shape the opportunities and challenges that lie ahead. As this annual report attests, each Board and Commission has made significant progress toward achieving the objectives set in their respective strategic plans. Several exciting new efforts are under way in areas relating to

user-friendly licensing services, complaint enforcement, and licensee education and, along with the entire District government, reduced paper consumption.

It has been a year of great change and growth. The important work described in this report could only be done with the unwavering commitment and courage of dedicated Board members and Commissioners, as well as the entire Occupational and Professional Licensing Division staff.

As we look ahead, the challenges we face are great, yet our opportunities are even greater. We appreciate your support in the work of our incredible Boards and Commissions!

Sincerely,



Clifford Cooks, *Program Manager*



Patsy Lockett, *Branch Chief*
Occupational and Professional Licensing Division



BOARD OF ACCOUNTANCY

DEAR MAYOR FENTY:

The District of Columbia Board of Accountancy is pleased to provide this report on its activities and accomplishments for the 2008 calendar year. The period represented a challenging one for the Board as it dealt with a series of issues that, in general, were inherited from the previous year. While a number of these were due to significant challenges within the accountancy profession in general, several were due to internal stagnates that have been difficult to resolve. However, despite these, which will be detailed within our report, we believe that our main goal of protecting both consumers and practitioners within the District was achieved and managed both deliberately and fairly.

One of the key concerns that we have is the number of vacancies that the Board itself presently has. The Board operated most of this year with three members, two less than its full composition. While this has severely hurt our ability to proceed/manage several key projects, it has also prevented us from always meeting, since we must have a three-member quorum. Furthermore, the three existing members are serving in a hold over capacity, since none of us is eligible for reappointment due to our longevity and/or new requirements of Board positions. The absence of a consumer advocate is also a major concern.

We believe that this issue in particular must be dealt with immediately. The sooner that a new and complete Board is put in place, the greater the likelihood that we can successfully transition our efforts and concerns to the new members, ensuring consistency and their readiness to proceed.

Personally, I have served on the Board for more than 10 years now. During that period, I have seen a number of improvements in operation as we have enhanced our level of automation, significantly increased our presence on the national level and brought our accounting practices in line with those of other state jurisdictions. In recent years, the District of Columbia Board has also heightened its stature within the national community, an objective that took several years to achieve. Consequently, the Board and I are extremely eager to ensure that this progression is not disturbed by either an untimely re-staffing of the Board or not obtaining/employing the resources we need.

As usual, much of our success is due to the efforts of the Department of Consumer and Regulatory Affairs members who support us. They include Clifford Cooks, our Application Officer, Kia Winston, our legal Counsel and Patsy Lockett, our Program Officer. Theresa Ennis, our Program Support Specialist, provided significant support to ensure that we were well prepared for meeting with the public, had access to all resources available to us and were kept readily informed on local and national issues that affected us and the residents/businesses of the District of Columbia. We owe her much gratitude for her initiatives.

Now more than ever, I believe that the Board of Accountancy needs to aggressively and progressively move forward to protect and address the needs of

residents of the District of Columbia. With the change in the upcoming administration and the economic climate facing the country, it is highly likely that a number of issues will surface that will significantly affect not only the City's professional accounting and business communities but also its citizens. We want to stay on top and be in the front of resolving these matters for you, the DC Council and the City's residents with the constant theme of "Yes We Can".

Despite the challenges ahead, the Board and I are pleased to continue serving in this interim period and look forward to working with you to address and resolve the myriad of issues that are facing us.

Sincerely,



Michael J. Cobb, *Chair*



BOARD OF ACCOUNTANCY



Board Members

Michael J. Cobb, CPA, *Chairperson*

Antonia B. Smiley, CPA

Clarence Magwood, PA

Board Staff

Theresa Ennis, *Program Support Specialist*

Kia Winston, *Legal Counsel*

Mission Statement

The Accountancy Board serves to promote and protect the interests of the public by providing oversight of the practice of accounting within the borders of the District of Columbia. It exercises its authority by virtue of the mandate it is given under the provisions of the Uniforms Accountancy Act (UAA), as codified by the DC Accountancy Act, which provides for the testing, licensing and monitoring of practitioners of public accountancy. The Board also seeks to enhance the reliability and integrity of information that is used both in financial transactions, and for accounting for or assessing the financial status/performance of commercial, non-commercial, and governmental enterprises.

Vision Statement

It is the vision of the Accountancy Board to work with the accounting community and consumers of its services to ensure that all parties are protected in the exchange of accounting transactions and activities. While traditionally this has been limited to services provided by certified public accountants and public accountants (CPAs and PAs respectively), the Board understands that the public needs to be better informed/educated about accounting services that do not fall under the Board's jurisdiction and how best to evaluate the legitimacy of such services in meeting consumer needs. Consequently, the Board will continue to focus on highlighting and addressing a myriad of issues and concerns to better serve consumers, while at the same time providing the public with information it needs to make informed decisions on service providers, what can be expected in the way of deliverables and options for recourse when expectations are not met.

Major Program Objectives and Accomplishments

The Board of Accountancy re-established several key goals for calendar year 2008 and was able to initiate numerous actions to improve its operations. These ranged from, ranging from the resolution of the issue of CPA state to state mobility to a modification in the number of hours of education required before candidates can sit for the CPA exam. Other efforts ranged from improved automation as related to CPA exam approval to the establishment of a mechanism to track enforcement actions against practitioners and those not licensed by the government. While some action was taken toward each of these, most tasks were deferred due to limited funding for Board initiatives as well as the absence of a full Board for monitoring and spearheading its objectives. Members continue to believe that these are important undertakings.



Theresa L. Ennis,
Program Support Specialist

The Board however continued efforts to provide a visible presence for the District of Columbia at both the regional and national levels. Members invited the regional VP to attend one of its regular meetings to discuss the District's progress in increasing its participation as committee and task force participants around several issues key to the profession. Members and staff attended the Eastern Regional Conference, participating in various forums affecting the regulation of accountancy licensees. At the NASBA Annual Conference, the Board highlighted several unique concerns and position of the District in discussing such issues as reciprocity and of licensing. And NASBA's executive staff and directors participated in one of our monthly meetings to present their case for the District to modify its standing on issues such as reciprocity.

Listing of Number, Including Dates of Regular and Special Meeting Held During the Year

January 8, 2008, Quorum

February 12, 2008, Deferred

March 4, 2008, Quorum

April, 2008, Recess

May 1, 2008, No Quorum

June 19, 2008, Quorum

July 1, 2008, Quorum

August, 2008, Recess

September, 2008, Quorum

October 2, 2008, Quorum

November 6, 2008, Rescheduled

December 4, 2008, Quorum

Listing of Number, Including Dates and Locations, of Public Hearings

None

Unresolved Problems or Issues, Which Deserve Mayoral Attention

- The board is concerned that all of its members (Michael Cobb, Antonia Smiley and Clarence Magwood) terms expired in January 2008, and that there are vacancies left by the departure several month ago of Donald Richardson and Ronald McGowan.
- Members are concerned about the lack of resources available to move forward with some of the Board's key initiatives. The District continues to lag other jurisdictions in several programmatic and policy areas.

Summary of Official Actions Taken

- Board Meetings held, 7
- Complaints received, 2
- Public Hearings held, 0
- Licensed CPA's in DC, 2474
- Licensed PA's in DC, 14
- Approved licensee's by reciprocity, 302
- Passed Exam Candidate, 22
- Revised regulations lowering educational credit hours from 150 to 120 for potential candidates to sit for the CPA exam.

Summary of Legislative Issues, Which Affect the Board or on Which the Board has Given Testimony

None

Summary of Purpose and Content of Any Regulations or Public Notices Issued

None

Assessment of the Effectiveness of the Board's Operations

The Board continues to address a number of issues to not only strengthen its internal operations but also its effectiveness as an advocate on behalf of the licensees and the residents of the District of Columbia. Key issues and concerns are as follows:

The Board continues to have a great concern with individuals practicing in the District of Columbia, as CPA's with no licensees, and the board not able to take actions.

- Members continue to have concerns about cases forwarded to the Office of the Attorney General with no feedback on prosecution or resolution.
- Members continue to have concerns about funding available for needed regulatory and oversight responsibilities as discussed previously.

Projection of Critical Issues to be Addressed in the Next Year

- Appointment of new Board members
- Enhanced authority over Unlicensed/ Fraudulent Activities of non-CPA's
- Expedited Administrative Hearing Procedures for non-CPA's

- Expansion of the Board's jurisdiction to cover more broadly regulation of the accounting profession with the District.
- The Board remains committed to moving forward on several initiatives discussed, including development of a newsletter.
- The Board anticipated laying out a plan with regards providing assistance related to the specifications around the mechanics of the CPE audit.



l to r: Clarence Magwood and Antonia Smiley



BOARD OF ARCHITECTURE & INTERIOR DESIGN

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), I submit the Annual Report of the District of Columbia Board of Architecture and Interior Design covering the period of October 1, 2008 through September 30, 2008.

During this period, the Board held a total of seven official public meetings with a quorum present. This report includes major program objectives and accomplishments of the Board, unresolved issues which deserve your attention, a summary of official actions taken by the Board, and an assessment of critical issues to be addressed during the next year. Additionally, statistical information covering the number of complaints and Investigative Reports received, total number of architects and interior designers licensed in the District of Columbia at the end of the calendar year, as well as applicants licensed by examination, reciprocity and reinstatement for during 2008.

During fiscal year 2008, the Board continued its active involvement with the National Council of Architectural Registration Boards (NCARB) and the National Council for Interior Design Qualification (NCIDQ). I concluded my duties as the Vice Chair/Treasurer of NCARB Mid-Atlantic Region, and was elected at the annual conference in Pittsburgh as Regional Chair for Region 2.

The Interior Design members of the Board continued their involvement with NCIDQ, where Andrea Kelly served as delegate and Walter Gagliano as alternate delegate during several meetings and conference calls during the year.

The Board published comprehensive final regulations for Architecture and Interior Design, including the requirement for continuing education for architects and streamlining the approval process for interior design continuing education. The Board is currently implementing the new regulations. Additionally, the Board is currently developing for publication legislation and regulations requiring the licensure of professional architecture corporations.

The Board will continue to review its requirements for the practice of Architecture and Interior Design and to align it with National practice in an effort to avoid impediments to reciprocity. It will continue to identify cases of illegal practice and track the complaint cases sent to investigations until cases are resolved.

Past newsletters distributed to over 3,000 licensees and the public were highly successful communicating timely and accurate information. The Board will continue its efforts to produce twice-yearly newsletters.

In closing, I would like to express a heartfelt appreciation for the efforts of our staff in the support of the work of the Board. We truly appreciate their professionalism and excellent work.

Please do not hesitate to call on me if you need further information regarding this report.

Sincerely,



Brenda Sanchez, AIA, LEED AP, *Chair*



BOARD OF ARCHITECTURE & INTERIOR DESIGN



Board Members

Brenda Sanchez, *Chairperson, Architect*

Walter Gagliano, *Vice Chairperson, Interior Designer*

Andrea Kelly, *Interior Designer*

Alfred Liu, *Architect*

Anthony Muhammad, *Consumer Member*

Board Staff

Leon W. Lewis, *Program Liaison*

Karen Todd, Esq., *Legal Counsel*

Mission Statement

To protect the public health, safety, and welfare and to assure the public that persons engaged in the architecture and interior design professions have the specialized education and training required for licensure in the District of Columbia.

Major Program Objectives and Accomplishments

- The District of Columbia was well represented at the NCARB Annual Meeting held in Pittsburgh, Pennsylvania in June 2008. The Board voted to send architect Alfred Liu to the NCARB Annual Meeting as the Delegate Member for the District of Columbia. Chairperson Sanchez attended the meeting in her duties of NCARB's Regional Officer, and Board Liaison Leon Lewis was invited and also attended the meeting. Chairperson Brenda Sanchez was elected to serve as Regional Chair from Region 2, a region that comprises eight Mid-Atlantic jurisdictions.
- In the Spring of 2008, Chairperson Brenda Sanchez and Board member Alfred Liu attended the NCARB Region 2 and 5 meeting in Omaha, Nebraska from April 4-5, 2008. Chairperson Sanchez attended as Chair and Vice Chair/Treasurer of Region 2 and Mr. Liu attended as the Delegate.
- The NCARB Fall Regional Meeting was also held in Washington, D.C. It was attended by both Chairperson Sanchez, and Architect Alfred Liu.
- The Board voted to send Andrea Kelly as the official delegate to the NCIDQ Annual Meeting. The meeting was held in Kansas City, Missouri in November 2008. Board Liaison Leon Lewis also attended this meeting.
- The Board published final rulemaking to the Municipal Architect Regulations and the Municipal Interior Design Regulations for the District of Columbia (Chapter 34 for architects and Chapter 32 for interior designers) governing the practice of architecture and interior design in the District of Columbia. The final rules incorporate changes in registration requirements including the requirement for architect continuing education and an increase in interior design continuing education and provisions for pre-approved continuing education programs.

- The Board adopted and incorporated in the rules and regulations, NCARB's policy on examination sequencing and the Intern Development Program (IDP). The new regulations will allow new qualified applicants to start taking some parts of the Architectural Registration Exam (ARE) before completing the IDP requirements. Completion of the IDP requirements will still need to be completed before receiving licensure.
- The Staff continues to check the Disciplinary Data Base maintained by NCARB before presenting a candidate for licensure for Board approval. Initials on the envelope of the application documents are to document the Disciplinary Data search results.
- The Board continues to support the efforts of Mr. Cooks to hire an investigator for exclusive use of the Boards. The purpose of registration is to protect the health safety and welfare of the public. This function is curtailed when cases of unlicensed activities are not promptly investigated and penalties levied on transgressors.

Listing of Number, Including Dates of Regular and Special Meeting Held During the Year

January 30, 2009

July 17, 2009

February (No Meeting)

August (No Meeting)

March 13

September 11, 2009

April 24, 2009

October 23, 2009

May (No Meeting)

November (No Meeting)

June 5, 2009

December 4th, 2009

Unresolved Problems or Issues that Warrant Mayoral Attention

The Board is structured to be composed of three architects, three interior designers and one consumer representative. It has been waiting on the appointment of one architect for over 26 months and one interior design member for 8 months. It also awaits the reappointment of two architect board members, two interior design members and one consumer member.

Summary of Official Actions Taken

- Board Meetings Held, 7
- Complaints & Investigative Reports Received, 5
- Public Hearings Held, 0
- Total Number of Architects Licensed by Exam, 39
- Total Number of Architects Licensed by Reciprocity, 111
- Total Number of Architects Licensed by Reinstatement, 81
- Total Number of Architects Licensed in D.C., 2,879
- Total Number of Interior Designers Licensed in D.C., 339
- Total Number of Interior Designers licensed by Exam, 13
- Total Number of Interior Designers licensed by Reciprocity, 0
- Total Number of Interior Designers licensed by Reinstatement, 2

Summary of Legislative Issues that Affect the Board and/or Which the Board has Provided Comments to the Executive Branch or Given Testimony

None

Summary of Purpose and Intent of Any Regulations or Public Notices Issued

The Board published on March 28, 2008, proposed rulemaking to Chapter 34 (Architects) and Chapter 32 (Interior Designers) amending architecture and interior design licensing rules and administrative procedures to reflect changes in the law and profession.

The Board published on May 9, 2008, final rulemaking to Chapter 34 (Architects) and Chapter 32 (Interior Designers) amending architecture and interior design licensing rules and administrative procedures to reflect changes in the law and profession.

An Assessment of the Effectiveness of the Board's Operations

The Board has met its mandates and goals for the year. However, unless the nomination of the architects and interior designer is acted upon expeditiously, the Board will be without a full complement of members to carry out its functions.

A Projection of Critical Issues to be Addressed in the Next Year

Planned program objectives to be accomplished:

- Reciprocity—Perform yearly review of the Member Board Requirements for the Practice of Architecture and Interior Design to prevent impediments to reciprocity;
- Practice—Develop and publish law provisions and regulations requiring licensure and enforcement standards for professional architecture corporations.
- Post-licensure Competency—Establish Continuing Education Program for Architects and develop system to monitor Continuing Education for both Architects and Interior Designers;
- Enforcement—Identify cases of illegal practice and track the complaint cases sent to investigations until cases are resolved;
- Communication—Strengthen communication with licensees via renewed publication of twice-yearly newsletter;

- Communication—Ensure that Pearson Vue provides timely and accurate information to Architects and Interior Designers;
- Communication with other Boards—Continue to participate at the regional and national levels with NCARB and NCIDQ.
- Operational—Prepare and publish Operational Procedures for the Board.

Major legislative issues to be addressed:

- Development and Publication of laws and Municipal Regulations governing the practice of professional architecture corporations;
- Appointment of members to the Board.

Major issues to be discussed and addressed:

- Support of the school graduates aspiring to registration by providing a Board liaison to the schools. This effort requires the appointment of open positions on the Board.

- Continue to explore requirements to increase Architect application fee to register students in IDP program before graduation;
- Definition of “responsible control” and “construction observation”.

Planned issuance of public notices and regulations:

- Publication of legislation and Municipal Regulations requiring the licensure of professional architecture corporations.



*l to r: Anthony Muhammad,
Consumer Member, Alfred Liu, Architect,
and Andrea C. Kelly, Interior Designer*



BOARD OF BARBER & COSMETOLOGY

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), I submit the Annual Report of the District of Columbia Board of Barber and Cosmetology covering the period of October 1, 2008 through September 30, 2009.

The Board of Barber and Cosmetology is proud to announce that the National Association of Barber Boards of America (NABBA) and the National Inter Council of Cosmetology (NIC) were served well in the last year by the members of our Board. I was privileged to serve as President of the NABBA and to host the annual conference on September 14, 2008 – September 17, 2008 at the Doubletree Hotel in Washington, DC.

The conference was enhanced by the presence of the Honorable Eleanor Holmes Norton and Councilman Harry Thomas, Jr. The Mayor proclaimed the week of Sept. 13 – Sept. 18 as “Barber’s Week”. The overall response of the delegation was expressed with overwhelming gratitude in making this the best conference-to-date. In addition, Derek Davis, DC Board member, was elected 5th Vice President of NABBA and Mr. James Spruill, DC Board member, was inducted into the Barber’s Hall of Fame located in Camden, Ohio. The NIC annual conference in Jackson Hole, Wyoming held in October 2008 was attended by Dr. Richard DeCarlo, Anwar Saleem, Clifford Cooks and myself. Dr. Richard DeCarlo served as the Chair of the Education Committee and executed his responsibilities well.

The Barber and Cosmetology members are encouraged in deliberating the upcoming regulations for Tattooing in respect to its establishment and execution. The Board deems necessary to seek more aggressive investigations into salons that offer electrolysis and esthetics due to the alarming increase in consumers experiencing permanent scarring as a result of their services.

The Board of Barber and Cosmetology is planning for its bi-annual regulatory forum to keep our practitioners and agency partners informed of any and all changes that will affect licensees, shop owners and instructional institutions in gaining pertinent information and providing the best information to the public to avoid any issues regarding compliance to the rules and regulations. The Board is currently developing a newsletter to support our community of licensees with essential information. The board is adamant in assisting with all endeavors to secure new applicants in the field of barbering and cosmetology to promote excellence in service and long-standing careers.

As we move forward with our 2009 agenda, I wish to take the opportunity to thank you and your administration, and the officers and staff in the DCRA Occupational and Professional Licensing Division for allowing me to serve over the years and for supporting the Board of Barber and Cosmetology in its efforts to protect the health, safety and welfare of the public.

Sincerely,



Vera Winfield, *Chair*



BOARD OF BARBER & COSMETOLOGY



Board Members

Vera Winfield, *Chairperson, Barber*

Kathryn Kailian, *Specialty Electrologist*

Derek Davis, *Barber*

Anwar Saleem, *Cosmetologist*

Richard DeCarlo, *Cosmetologist*

James Spruill, *Barber*

Board Staff

Dorothy Thomas, *Contact Representative*

Karen Todd, *Legal Counsel*

Mission Statement

The D.C. Board of Barber and Cosmetology is committed to ensuring the health, safety and welfare of the citizens of the District of Columbia through the enforcement of current and the drafting of future legislation; providing assurances of the licensing and renewal regulations; addressing citizens' complaints; requesting investigations; and, imposing fines, penalties and other actions as the Board deems necessary. The Board is also committed to the development of educational opportunities in the fields of Barber and Cosmetology for the unemployed and youth of our city.

Major Program Accomplishments

- In September 2008, the Board hosted the National Association of Barber Boards of America's (NABBA) 82nd Annual Conference in the District of Columbia; only the second time in 82 years. Conference attendees spent a portion of the conference on Capital Hill lobbying to have the Barber Pole become a U.S. Postage Stamp, an effort spearheaded by Chair Winfield.
- Chair Vera Winfield completed her term as the first African-American Women president of NABBA for the 2007–2008.
- Board member Derek Davis was elected 5th Vice President at the NABBA's 82nd Annual Conference.
- Board member James Spruill was inducted to NABBA's Barber Hall of Fame, which was established in 1964 and currently has 53 inductees.
- Board member Dr. Richard DeCarlo served as Chairman of the Educational Committee for the National-Interstate Council of Cosmetology at the 2008 Conference in Wyoming.
- Board members assisted in re-writing the "Shaving and Facial Hair Design" chapter in MILADY'S Standard Professional Barbering text book, used nationally to teach barbering.
- Chair Vera Winfield and Board Member Derek Davis attended the National Association of Barber Board of America (NABBA).

- Board Member Kathryn Kailian attended the National Coalition of Estheticians Association (NCEA) conference.
- Chair Vera Winfield and Board Members Richard DeCarlo, and Anwar Saleem attended the National Interstate Council of State Board of Cosmetology, Inc, (NIC) conference.
- Chair Vera Winfield and Board Member Derek Davis attended the Louisiana State Barber Board Instructors Conference.
- The Board has been very successful in collecting fines that have been issued.
- Continue to update information on the DC Board of Barber and Cosmetology Website.
- Continue to offer Barber and Cosmetology on-line license renewal.

New Licenses Issued for Fiscal Year October 2007 – September 2008

Total new licenses issued, 793

Total renewals issued, 4,836

Total reinstatements issued, 167

Total number of licenses issued, 5,796

Listing of Number, Including Dates of Regular and Special Meetings Held During the Year

January 7, 2008, Quorum

February 4, 2008, Quorum

March 3, 2008, Quorum

April 14, 2008, Quorum

May 5, 2008, Quorum

June 2, 2008, No Quorum

July 14, 2008, Quorum

August 2008, Board Recess

September 8, 2008, No Quorum

October 6, 2008, Quorum

November 3, 2008, Quorum

December 1, 2008, Quorum

Listing of Number, Including Dates and Location of Public Hearing

None

Unresolved Problems or Issues that Warrant Mayoral Attention

- An honoraria payment is requested at this time for Board member attendance at meetings.
- There is still a concern for the Office of Boards and Commissions to fill vacancies. It's an eleven member board; however, there are only seven appointed members at the present time.

Summary of Official Actions Taken

The Board imposed and collected \$1,125.00 in fines from two individuals.

Summary of Legislative Issues that Affect the Board or on Which the Board has Given Testimony

On Friday March 14, 2008, Vera Winfield, Chairperson gave testimony at The Performance Oversight Hearing.

Summary of Purpose and Intent of Any Regulations or Public Notices Issued

- The Board will hold a Barber and Cosmetology Public Practitioners Forum in June 2009.
- Regulations were adopted placing advertising restrictions on licensees' use of the Barber Pole.
- The Board is currently drafting Continuing Education Guidelines for all license types.
- Proposed rulemaking action will reconfigure the current Esthetician license into a two-tiered license—a Basic Esthetician license and a Master Esthetician license.

Assessment of the Effectiveness of the Board's Operations

- The Board has effectively presented its mission and programs to the constituents and the public of the District of Columbia by addressing public issues and their impact on health, safety, and welfare of the public.
- The Board effectively addressed all responsibilities to ensure professional Board meetings. Members collaborate to ensure that the agendas, minutes, policy issues, recommendations, annual reports, public information, rules and regulations, operating procedures, and meetings and hearing schedules are handled in a timely manner.

Projection of Critical Issues to be Addressed in the Next Year

- To publish newsletters twice-yearly for licensees.
- To develop a systematic procedure for compliance verification to ensure that non-renewed licensees are not conducting activities for which a license is required.
- To conduct bi-annual seminars for licensees to ensure compliance with the rules and regulations governing barbers and cosmetology in the District of Columbia.
- Continue to encourage the Office of Boards and Commissions to recruit board members on a timely basis.
- Continue to update the website with information regarding disciplinary actions, approved pre-licensure and continuing education schools and courses.
- Continue to meet with various jurisdictions and Associations.
- Public Notice will be issued with meeting dates and times for the year of 2008.



***l to r:** Anwar Saleem, Cosmetologist, Kathryn Kailian, Specialty Electrologist, Richard DeCarlo, Cosmetologist, James Spruill, Barber, and Derek Davis, Barber*



BOXING & WRESTLING COMMISSION

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), it is indeed my pleasure to share with you the following Annual Report of the District of Columbia Boxing and Wrestling Commission is submitted.

There is no denying that Washington, DC is one of the best markets for sports in the Nation. From the Redskins, Capitals and Nationals, to the Wizards and DC United, our teams, fans, and owners share a love for our City, and a competitive desire to see us on top!

While there is no professional boxing, wrestling, or mixed martial arts “team” for the District, overall the state of amateur and professional boxing, wrestling and mixed martial arts (MMA) in Washington, DC is strong. There is a rich legacy of outstanding amateur and professional boxers and wrestling in Washington, DC is one of the biggest and most exciting forms of sports entertainment.

MMA is fast becoming excitingly popular here as well. In conjunction with Washington, DC's rich history and new trends, the Commission plans to aggressively engage and attract sports events, provide an opportunity to serve District residents with new, diverse, and exciting sports entertainment options, while still maintaining our traditional base of boxing and wrestling.

The Commission's charge remains to serve as a fair and impartial advocate for the Athlete, a business partner/ resource for the Promoter, and as an Ambassador for the City, both locally and abroad. We believe that the City's rapid pace of growth and development, particularly with new venues coming to our downtown, waterfront, and entertainment districts, will add to its appeal as a top sports destination.

This in mind, we have been successful in achieving our primary operational strategies for 2008, where we focused on re-tooling and re-launching the Commission's services in the following areas:

- The Commission provided new and better training for Commission judges and referees, especially with the growth of mixed martial arts and ladies events across the fight spectrum;
- In our regulatory capacity and mission of protecting and assuring competent training for boxers, the Commission conducted detailed assessments and inspections of the most heavily used and licensed gymnasiums and training facilities in the city;
- We partnered with the Department of Parks and Recreation and the Sports and Entertainment Commission to re- introduce Washington businesses to the economic viability of fight games;
- The Commission is constructing its first web site, which we anticipate will become a "one-stop-shop" for promoters, athletes, and anyone else looking to participate in the sports we regulate;

- On the amateur side, youth and adult participations is in growth mode. Once again, the Commission celebrated the rich history of boxing in the District of Columbia by participating in the 23rd Annual Mayor's Cup. We would like to see greater advocacy for DC youth participation in amateur boxing, wrestling and martial arts supported by community resources for equipment, tutoring, mentorship and career training.

We remain and will continue to be vigilant in achieving the Commission's goals of realizing growth and attracting a mixture of events for the city, while providing a safe and entertaining environment for the residents, families and visitors to our city, the nation's capital. But equally important is our commitment to stakeholders inside the ring, fans, and even further, to children in our local communities, for 2009 and beyond.

Sincerely,



Jason E. Turner, *Chair*



BOXING & WRESTLING COMMISSION



Board Members

Jason Turner, *Chairperson*

Mable Boatwright, *Commission Member*

Board Staff

Alfred Grant, *Deputy Commissioner*

George Beatty, *Contact Representative*

Kia Winston, Esq., *Legal Counsel*

Mission Statement

The DC Boxing and Wrestling Commission was established to effectively regulate all Boxing, Wrestling and Mixed Martial Arts exhibitions, events, performances and contests in the District of Columbia. The Commission is committed to establishing and maintaining the highest of ethical practices and the conduct of boxing and other combative sports in the District of Columbia. The Commission is dedicated to protecting the health, safety and welfare of its licensees; trust in the regulatory process for the execution of Boxing, Wrestling, and Martial Arts events, and contributing toward the goal of making the District of Columbia a major destination point within the sports industry.

Major Program Accomplishments and Objectives

Major Accomplishments:

- The Boxing and Wrestling Commission celebrated the rich history of boxing in the District of Columbia by participating in the 23rd Annual Mayor's Cup. The Commission continues to improve support and assistance to amateur boxing and boxing clubs in the District of Columbia.
- The Boxing and Wrestling Commission established a new section to the 19 DCMR Chapter 20 (Boxing and Wrestling: General Rules) for the Mixed Martial Arts (MMA) License and promoters began holding Mixed Martial Arts events in 2008 within the District of Columbia's jurisdiction.
- The Boxing and Wrestling Commission held sixteen (16) total events in the District of Columbia: four (4) professional boxing; two (2) professional wrestling; one (1) mixed martial arts; and ten (10) amateur boxing events.
- The Boxing and Wrestling Commission conducted detailed assessments and inspections of six (6) of the most heavily used and licensed gymnasiums and training facilities for boxers in the city.

- Issued over 100 new licenses to participate in Commission regulated sports, including over 50 licenses for new boxers and seconds, most notably.
- The Commission was represented at The Association of Boxing Commissions Annual Conference, July 2-5, 2008, at the Delta Montreal Hotel, in the City of Montreal, Quebec Province. In attendance were Commission Chairman Jason Turner and Deputy Commissioner Alfred Grant.

Commission Objectives:

- Continue to serve as an active member for various sanctioning bodies; increase member participation at national association meetings and conferences; attend major sporting events in the area in an effort to attract reigning championship bouts and events to the District of Columbia.
- Conduct two mandatory seminars, whereby we bring in internationally known figures to spend a day with our officials, demonstrating and presenting the most updated techniques to assure the most well trained Commission personnel.
- To uphold the business integrity of the District, being ever more vigilant in ensuring that each promoter pay expenses in full prior to a scheduled event.
- Increase the number of boxing and mixed martial arts events held in the District of Columbia; licensed promoters, boxers and other athletes; gymnasiums and other youth facilities.
- Increase Commission body knowledge and member participation through travel and exposure to National Associations, conferences, workshops and major boxing and wrestling events.
- Encourage veterans of the Boxing Commission, to regularly solicit younger officials from the amateur ranks to join the professional ranks and share their knowledge base to the benefit of the Commission.
- Continue to encourage promoters to use District of Columbia Facilities.

New Licenses Issued for Fiscal Year October 2007 – September 2008

Boxers, 18
Seconds, 33
Wrestlers, 39
Managers, 0
Promoters, 8
Officials, 4
Total new licenses issued, 104

Listing of Number, Including Dates, of Regular and Special Meetings Held

January 8, 2008, Quorum
February 12, 2008, Quorum
March 11, 2008, Quorum
April 8, 2008, Quorum
May 13, 2008, Quorum
June 24, 2008, Quorum
July, Board Recess
August, Board Recess
September 9, 2008, Public Meeting
October 7, 2008, Public Meeting
November 11, 2008, Quorum
December 9, 2008, Public Meeting

Listing of Number, Including Dates and Location of Public Hearing

None

Unresolved Problems or Issues that Warrant Mayoral Attention

The Commission recommends the revision of job description and upgrading of staff assigned to the Commission. A full time deputy commissioner should be hired. Staff is currently performing the duties and assignments of much higher grade levels and paid below the average for the comparable jobs performed in other jurisdictions.

Summary of Official Actions Taken

Letter to International Boxing Organization, upholding the controversial Technical Knock-Out decision in the championship boxing match held in the District in August, 2008. (Thompson vs. Ishmail.)

Summary of Legislative Issues that Affect the Board or on Which the Board has Provided Comments to the Executive Branch or Given Testimony

None

Summary of Purpose and Intent of Any Regulations or Public Notices Issued

The Commission completed the rewriting of its rules and regulations to include Mixed Martial Arts.

An Assessment of the Effectiveness of the Commission's Operations

The Commission still has much to do in fully realizing its mission, although 2008 was a solid step forward. Much better inter-governmental partnerships, specifically with the DC Sports and Entertainment Commission, and agencies like DC Parks and Recreation, will yield greater impact, awareness, and business results against Commission goals. The creation of full-time staff for the Commission will be the key factor in helping the Commission to accelerate the execution of stated goals.

Projection of Issues to be Addressed in the Next Fiscal Year, Including:

Planned programs objective to be accomplished:

- Go “live” of Commission web site to better inform and educate stakeholders.
- Goal of one (1) professional boxing event per quarter, and one (1) mixed martial arts professional event per quarter.
- Continue to monitor funds that are deposited into the Boxing and Wrestling Account.
- Continue to offer seminars for licensees on a yearly basis, to keep them updated on new rules and regulations.

Major legislative issues to be addressed:

- The Commission is drafting regulations to improve on its responsibility for regulating training gymnasiums for boxers, wrestlers, and martial artists. Some proposed improvements would require better spacing, ventilation, on-hand emergency equipment, staffing oversight.

Major issues to be discussed and addressed:

- Compared to regional competition, the limited stock of acceptable venues and incentives for boxing, and mixed martial arts events in the District.
- Lack of electronic (online) information and event reservation capacity; process for event coordination must be less manual, more technology based.

- Increase in perception of sport acceptance (boxing and mixed martial arts) and viability within “main-line” hotel venues overall.
- Specifically, local education, respect, and acceptance of mixed martial arts events as viable, serious sporting activity requiring technical skill, endurance and discipline.

Planned Issuance and Type of Public Notices and Regulations

Public Notice will be issued with meeting dates and time for fiscal year 2009.

Financial and Statistical Reports/Audit

An audit of the Commission has been completed.



Mabel Boatwright,
Commission Member



BOARD OF FUNERAL DIRECTORS

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), the following Annual Report of the District of Columbia Board of Funeral Directors is submitted.

The D.C. Board of Funeral Directors is conscientious in its attempt to continue to raise the standards of practice and ensuring quality service by those who are actively engaged in the practice of funeral directing and help the Board to improve on its responsibility to protect the health, safety and welfare of the citizens in the District of Columbia. To that end, we are re-submitting revisions to update the D.C. Code as it pertains to Funeral Directors. Updating the DC Code is very important to the local industry; many changes have transpired federally and in many local jurisdictions that have a direct bearing on funeral services offered in the Districts of Columbia.

Control of funeral establishments was transferred to the Board in October 2007 and has enabled the Board to establish clear guidelines for funeral establishments and funeral directors. This allows for greater accountability by funeral directors, managing funeral directors and funeral establishments. This is a critically important regulatory responsibility for the Board.

Also, I am please report another milestone: The Board provided notification to licensees of the new Continuing Education Units (CEU) requirements for the current renewal cycle. This requirement is important because it provides an impetus for our licensees to stay informed about trends locally and nationally; but equally important, it helps us to maintain acceptable codes of ethical behavior and aids in raising the standards of practice.

In addition, the Board is working on computerizing our licensure examinations for Funeral Directors and Funeral Apprentices. We are working with OPLD staff and the International Conference of Funeral Examining Boards (ICFSEB) to make this a reality. ICFSEB is the organization that develops and administers the national examination that must be passed before licensure in any state. When this process is completed, this will be another great accomplishment.

Moving forward, however, issues remain that need our attention. Among these:

- An alternative to the existing death pronouncement practice is needed. EMS personnel cannot make death pronouncements in cases of individuals that have expired at home and are not considered a Medical Examiner's case. Funeral Directors have been removing the deceased from residences without the proper approval or pronouncement.
- There are currently no regulations in place to facilitate pre-arrangements or pre-planning for Funeral Services. Guidelines for these services would alleviate mental anguish at a vulnerable time and would reduce undue burdens to the Board and city. Many jurisdictions have trusting laws and/or insurance programs that aid families of the deceased by documenting these transactions.

The Board takes its charge seriously: to protect the health, safety and welfare of the citizens in the District of Columbia, while seeking better methods of assisting our applicants, licensees and consumers. The Board will continue to carry out its responsibilities in protecting the public interest through the licensure law. We have achieved some milestones; yet we still have some challenges to overcome. With our current dedicated Board members and the potential for additional mayoral appointments to gain a full compliment of members, the Board is confident in the prospect of achieving its future goals. We would like to thank you for your support of our decisions and we look forward to another productive year of service to our city.

Sincerely,



Lynn Armstrong Patterson, *Chair*



BOARD OF FUNERAL DIRECTORS



Board Members

Lynn Armstrong Patterson, *Chairperson*

John McGuire, *Board Member*

Wanda Bacon, *Board Member*

Eloise Waller, *Board Member*

Bertie Bowman, *Consumer Member*

Board Staff

Dorothy Thomas, *Contact Representative*

Kia Winston, *Legal Counsel*

Mission Statement

The DC Board of Funeral is committed to ensuring the health, safety and welfare of the citizens of the District of Columbia through the enforcement of current and the drafting of future legislation; providing assurances of the licensing and renewal regulations; addressing citizens' complaints; requesting investigations; and, imposing fines, penalties and other actions as the Board deems necessary.

Major Program Accomplishments

- The Board provided notification to licensees of the new funeral home establishment statutory requirement of submitting proof of ownership by at least one (1) license funeral director and the funeral home establishment also being required to submit proof of the designated managing funeral director. This was a result of a mayoral order in October 2007 granting the Board full authority over funeral directors and funeral home establishments.
- The Board provided notification to licensees of the new Continuing Education Units (CEU) requirements for the current renewal cycle (i.e. January 1, 2008 through December 31, 2009).
- Board Members John McGuire and E'Loise G. Waller and Application Officer Clifford P. Cooks attended the International Conference Funeral Service Examining Board (ICFSEB).
- Continue to update a reference/study guide for the Funeral Directors examination.
- Continue to update information on the District of Columbia Board of Funeral Directors Website.
- Continue to offer on-line renewal for the Funeral Board.

New Licenses Issued for Fiscal Year October 2007 – September 2008

Total new licenses issued, 26
Total renewals issued, 316
Total reinstatements issued, 4
Total number of licenses issued, 346

Listing of Number, Including Dates of Regular and Special Meetings Held During the Year

January 3, 2008, No Quorum
February 7, 2008, No Meeting
March 6, 2008, No Quorum
April 3, 2008, Quorum
May 1, 2008, No Quorum
June 5, 2008, No Quorum
July 3, 2008, Quorum
August 2008, Board Recess
September 4, 2008, Quorum
October 2, 2008, No Quorum
November 6, 2008, Quorum
December 4, 2008, Quorum

Unresolved Problems or Issues that Warrant Mayoral Attention

- The Board is currently reviewing the issue of death pronouncements that directly impact license funeral directors' operations.
- The Board is currently working with counsel to draft proposed regulations to regulate pre-need funeral arrangements.
- The Board is re-submitting its draft to update the statutes and regulations that govern the funeral home profession.
- There is still a concern for the Office of Boards and Commissions to fill vacancies. It's a five member board; several appointments will expire soon.
- An honoraria payment is requested at this time for Board meetings.

A Summary of Official Actions Taken

None

Summary of Legislative Issues that Affect the Board or on Which the Board has Given Testimony

On Friday March 14, 2008, Lynn Armstrong Patterson, Chairperson gave testimony at The Performance Oversight Hearing.

Summary of Purpose and Intent of any Regulations or Public Notices Issued

The Board is will hold a Funeral Director's Forum in the Fall of 2009.

Assessment of the Effectiveness of the Board's Operations

- The Board has effectively presented its mission and programs to the constituents and the public of the District of Columbia by addressing public issues and their impact on health, safety, and welfare of the public.
- The Board effectively addressed all responsibilities to ensure professional Board meetings. Members collaborate to ensure that the agendas, minutes, policy issues, recommendations, annual reports, public information, rules and regulations, operating procedures, and meetings and hearing schedules are handled in a timely manner

Projection of Critical Issues to be Addressed in the Next Year

- Continue to ensure funeral services establishments' compliance with District law pursuant to mayoral authority granted to the Board to regulate funeral directors and funeral establishments.
- To develop a systematic procedure for compliance verification to ensure that non-renewed licensees are not conducting activities for which a license is required.
- To contract with the International Conference Funeral Service Examining Board (ICFSEB) to administer examinations.
- Continue to update the website with information regarding disciplinary actions, approved pre-licensure and continuing education schools and courses.
- Continue to encourage the Office of Boards and Commissions to recruit board members on a timely basis.
- Continue to meet with various jurisdictions and Associations.
- To publish newsletters twice-yearly for licensees.
- Public Notice will be issued with meeting dates and time for the year of 2009.



John McGuire, Board Member



BOARD OF INDUSTRIAL TRADES

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), I am pleased to submit the Annual Report of the District of Columbia Board of Industrial Trades covering the period of October 1, 2008 through September 30, 2008.

The Board was established to protect the public health, safety, and welfare of the citizens of the District of Columbia by ensuring that individuals engaged in such occupations as asbestos workers, electricians, HVAC mechanics, plumbers, steam & other operating engineers, have the specialized skills and training required to perform such services to the public. The Board is building on service, responsibility, and integrity.

The Board was established, by District law, as a fifteen (15) member Board. Our members have an obligation to provide guidance and advocacy during their tenure and are fully prepared to discuss issues before the Board.

We encountered two major challenges for 2008. The first challenge was the inability to have a quorum due to lack of members. However, the Occupational and Professional Licensing Division management has been instrumental in securing the appointment of one new member to allow us to have a quorum. The second challenge the Board faced during 2008 was the accumulation of investigated complaints while the Board was without a quorum.

In the 2007 annual report, I identified two actions to improve services for our constituents and decrease the number of violations. These actions resulted in the creation of a standard fine schedule for violations and a change in the image of the Board to one that is aggressive in its enforcement of the rules and regulations.

What did we accomplish in 2008? Astonishingly, despite the enormous workload and the absence of quorums, the Board promptly approved approximately one thousand one hundred and thirty-two applications (1132) for examination.

The year 2008 was one of milestones and achievement for the Board of Industrial Trades as we continued to focus on service, accountability, and integrity. The Board committees improved the efficiency of Board operations and ensured that concerns were addressed for each discipline.

I want to personally thank Pamela Peters, the Board's Licensing Specialist, and Kia Winston, Assistant Attorney General, for their commitment to the Board.

I believe 2009 will be a great year for the Board of Industrial Trades. The Board sincerely appreciates and depends on your continued support.

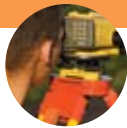
Regards,

Robert L. Smith

Robert Smith, *Chairperson*



BOARD OF INDUSTRIAL TRADES



Board Members

Robert Smith, *Chairperson, Master Electrician*

Denvert Boney, *Master Plumber Gasfitter*

Donald Brooks, *Consumer Member*

Johnny Constantine, *First Class Steam Engineer*

Tanya Lewis, *Master Electrician*

Constantin Rodousakis, *Master Electrician*

Roger Small, *Asbestos Worker*

Alvin Venson, *Refrigeration & Air Master Mechanic*

Board Staff

Pamela Peters, *Licensing Specialist*

Kia Winston, *Legal Counsel*

Mission Statement

The Board was established to protect the public health, safety, and welfare of the citizens of the District of Columbia by ensuring that individuals engaged in such occupations as asbestos workers, electricians, HVAC mechanics, plumbers, steam & other operating engineers, have the specialized skills and training required to perform such services for the public.

Major Programs Goals and Objectives

Major Program accomplishments:

- This Board has recently established four (4) committees to improve efficiency and ensure that all responsibilities and concerns are addressed to ensure that issues are examined from each discipline. For example, the legal committee developed a standard fine table for all violations. The fine schedule will ensure that fines issued are in an equitable manner.

The Board approved a new electrical elevator/escalator examination.

- Devert Boney; plumbing representative for the Board, attended the 79th Annual Education & Business Conference hosted by the International Association Plumbing & Mechanical Officials (IAPMO) in September of 2008. This education and business conference provided Mr. Boney with information pertaining to the new changes with the 2008 International Plumbing code.

The Board approved nineteen (19) convection applications, and closed seventeen (17) investigation reports.

New Licenses Issued for Fiscal Year October 2007 – September 2008

Electricians = 3,199

Plumbers = 1,055

Refrigeration/Air Mechanics = 2,005

Steam and Other Operating Engineers = 4,725

Total Active licensees = 10,984

Applications Approved for Examination = 1,132

Listing of Number, Including Dates of Regular and Special Meeting Held During the Year

Committee Meetings:

February 25, 2008

March 20, 2008

April 28, 2008

May 6, 2008

October 16, 2008

December 4, 2008

December 15, 2008

Board Meetings Quorum:

August 19, 2008

December 15, 2008

Listing of Number, Including Dates and Location of Public Hearing

None

Unresolved Problems or Issues that Warrant Mayoral Attention

- Seven (7) vacancies exist on the Board. The office of Board of Commission has not filled the vacancies expeditiously, which has severely hampered the effectiveness of the Board of Industrial Trades. As of 12/15/2008, the Board has eight (8) members, awaiting approval for reinstatement.
- The Board has matters (e.g. Complaints, cases, and orders) pending which requires the immediate attention of the Board. The burden of having a backlog has paralyzed the functions of the Board and has placed a serious and imminent risk to the health and welfare of the public.

Summary of Official Actions Taken

The Board submitted two hearing request to the Office of Administrative hearing and four requests to the Office of General Council to take disciplinary action.

Summary of Legislative Issues that Affect the Board or on Which the Board has Provided Comments to the Executive Branch or Given Testimony

The Board did not give testimony at the Performance Oversight Hearing for 2008.

Summary of Purpose and Intent of Any Regulations or Public Notices Issued

The Board will review the Notice of Emergency and Proposed Rulemaking, for the purposes of adopting new regulations. District of Columbia Municipal Regulations (DCMR) chapter 2, 3, and 4 will be deleted and replace with a new chapter 2 for the Board of Industrial Trades.

An Assessment of the Effectiveness of the Board's Operations

- The Board has effectively explained its mission and programs to the constituents of the District of Columbia, by addressing; the public issues the Board has continue to increase the impact on health, safety, and welfare of the public.
- The Board respectively and effectively addressed all responsibilities to insure professional Board meetings. Members collaborate to insure that the Agendas, Minutes, Policy Issues & Recommendations, Annual Reports, Public Information, Rules & Regulations & Operating Procedures, and Meetings & Hearing Schedules are handled in a timely manner.

A Projection of Issues to be Addressed in the Fiscal Next Year, Including:

Planned programs objective to be accomplished:

The following are projected by the end of the next fiscal year. The Board will consider approving updating the current examination codes to stay abreast with the new Construction Codes for the District of Columbia.

All examination material will be changed as follows:

- International Electrical Code from 1996 to 2005
- International Plumbing Code from 2000 to 2006
- International Fuel Gas Code from 2000 to 2006
- International Mechanical Code from 2003 to 2006
- Modern Refrigeration and Air Conditioning: from 2000 to 2004 Edition

Major legislative issues to be addressed:

- A new 17 DCMR chapter 2 will encompass the occupational and professional licensing regulations for the following trades: plumbing and gasfitters, electricians, refrigeration and air conditioning mechanics, steam and other operation engineers, and asbestos workers. This rule making is necessary to implement the Second Omnibus Regulatory reform Act of 1998 that created a single Board of Industrial Trades to regulate the practices.

Major issues to be discussed and addressed:

- The Board will evaluate the standards for the National Commission of the Certification of Crane Operators (CCO), and the National Center for Construction Education & Research as accreditations for endorsement for Operating Engineers.
- The Board will evaluate the laws of Maryland and Virginia to discuss reciprocity, therefore after the planned programs objective of updating the International Codes for the Industrial Trades, the Board will be having additional discussion with the Maryland and Virginia Industrial Boards.
- The Board will have discussions and address continuing education requirements with the University of District of Columbia, and Prince Georges Community College.

Planned issuance and type of public notices and regulations:

- Public Notice will be issued with meeting dates and time for the year of 2008.
- Public Notices will be issued for all hearing before the Board of Industrial Trades as hearing dates becomes available.



*l to r: Constantin Rodousakis, Master Electrician,
Pamela Peters, Licensing Specialist, and
Tanya Lewis, Master Electrician*



BOARD OF PROFESSIONAL ENGINEERING

DEAR MAYOR FENTY,

It has been a pleasure serving as Chairman of the District of Columbia Board of Professional Engineering during fiscal year 2008. The seven-member Board had a total of nine official quorum and public meetings. I am submitting the Annual Report for the Board of Professional Engineering covering the period October 1, 2007 through September 30, 2008. This report will include all major accomplishments and issues the board addressed in the past fiscal year.

The Board has continued to demonstrate diligence and responsibility of safeguarding life, health, and property, and promoting the public welfare in the practice of engineering and/or land surveying in the District of Columbia. The Board continues to ensure that all persons issued a license to practice in the District of Columbia are competent and qualified to practice engineering and/or land surveying.

Additionally, the Board is very active in the National Council of Examiners for Engineering and Surveying (NCEES) which is comprised of Boards and staff from fifty states, the District of Columbia and ten territories. NCEES allows Boards to meet and compare rules and regulations and administration of these with other engineers and surveyors. NCEES prepares the tests we administer to all exam applicants for licensure as a professional engineer, engineer in training, land surveyor or surveyor in training.

All members of the Board and staff attended the 2008 Northeast Zone Meeting held April 2-6, 2008, in Quincy, MA. In addition, the Board and staff attended the 87th Annual Meeting held August 12-17, 2008, in Minneapolis, MN. These meetings were very productive; we are able to review and build off other states licensing processes.

We would like to acknowledge and express our appreciation to our staff, Mrs. Theresa Ennis, who has continued to serve in an outstanding capacity and supports the Board in our endeavor to uphold our responsibilities in protecting the public interest. In addition, Kia Winston, Assistant Attorney General as Legal Counsel for the Board, has continued to provide the Board with positive insight and direction from a legal perspective.

Sincerely,



Eugene M. Bentley, III, Ph.D., P.E., B.C.E.E., *Chair*



BOARD OF PROFESSIONAL ENGINEERING



Board Members

Dr. Eugene M. Bentley, III, PE, *Chairman*

Howard C. Gibbs, PE, *Vice Chairman*

Dr. Norman D. Mills, PE, *Member*

Kenneth Davis, PE, *Secretary-Treasurer*

Compton G. Vyfhuis, LS, *Member*

Stephen O. Coleman, LS, *Member*

Ernest T. Boykin, Jr., *Consumer Member*

Board Staff

Theresa Ennis, *Program Support Specialist*

Kia Winston, *Legal Counsel*

Mission Statement

The mission of the District of Columbia Board of Professional Engineering is to ensure that the engineering and surveying services received by District of Columbia citizens are provided only by persons licensed to do so by the Board.

Vision Statement

It is the vision of the District of Columbia Professional Engineering Board that the health, safety, and welfare of the citizens of the District are protected by equitable application and enforcement of the District's licensure laws. The Board is focused on ensuring that all individuals in responsible charge of engineering and surveying works, whether in public or private service, demonstrate competence through licensure.

Major Objectives and Accomplishments

The Board of Professional Engineering has the following accomplishments:

- The Board maintains a membership in the National Council of Examiners for Engineering and Surveying (NCEES). Membership allows the Board to participate and network with counterparts from other engineering and surveying boards. Mr. Howard Gibbs, Vice Chair served on two NCEES committees: the Advisory Committee on Council Activities (ACCA) and the Committee for Examination Policies for Engineers (EPE). These appointments allowed him to provide a national perspective when addressing licensure issues.
- The Board and staff attended the NCEES Northeast Zone Meeting, from April 2-6, 2008, which was held in Quincy, Massachusetts, where Mr. Gibbs made a presentation on behalf of the Advisory Committee on Council Activities. As recognition of his contributions to the Northeast Zone, Mr. Gibbs was presented with an Enny (NE) Award at the Zone meeting.

- The Board and staff attended the 87th NCEES Annual Meeting, from August 12-17, 2008, which was held in Minneapolis, Minnesota.
- A roster of all licensed Professional Engineers, Land Surveyors, Engineer Interns and Land Surveyor Interns was published in March 2008.
- Dr. Eugene Bentley represented the Board as a member of the evaluation team when the Accreditation Board for Engineering and Technology (ABET) made an accreditation visit to the University of the District of Columbia to review the engineering programs. Board members routinely attend ABET's accreditation visits to the engineering schools in the District to ensure that the graduates of these programs meet the educational requirements for licensure.
- In February, Mr. Gibbs made a presentation on the value of engineering licensure to attendees at the Black Engineer of the Year conference in Baltimore, Md.

Unresolved Problems or Issues, Which Deserve Mayoral Attention

The Board is concerned that the terms of all seven (7) of its members (Dr. Eugene M. Bentley, Dr. Norman Mills, Howard Gibbs, Kenneth Davis, Stephen Coleman, Compton Vyfhuis and Ernest Boykin) have expired.

Summary of Official Actions Taken

Commission Meetings held, 10
Complaints received, 4
Public Hearings held, 0
Licensed PE in DC, 4,025
Licensed EIT in DC, 919
Licensed LS in DC, 77
Licensed LSI in DC, 2
Approved and Passed PE and EIT licensee's for Exam, 42
Approved and Passed LS and LSI licensees for Exam, 2
Approved and Licensed Reinstatements, 24
Failed Exam Candidate in 2008, 81

Summary of Legislative Issues, Which Affect the Commission, or on Which the Commission Has Given Testimony

None

Summary of Purpose and Content of any Regulations or Public Notices Issued

None

Assessment of the Effectiveness of the Board's Operations

- The Board has received two complaints that were considered sufficiently serious to be referred to Investigations. The Board continues to be vigilant in addressing allegations of violations of the engineering and surveying licensing rules and regulations.
- The Board has continued to receive and process record numbers of applications for licensure as engineers, surveyors, engineer interns, and surveyor interns.

Projection of Critical Issues to be Addressed in the Next Year

- Develop and publish a Board newsletter.
- The Board continues to propose the repeal of the Professional Engineers' Registration Act ("Registration Act"), effective September 19, 1950, 64 Stat. 854, D.C. Official Code § 47-2886.01 et seq. (2005 Repl.), which was formerly the sole governing statute for the profession. Since the Non-Health Related Occupations and Professions Licensure Act of 1998 ("Licensure Act"), effective April 20, 1999, D.C. Law 12-261, D.C. Official Code § 47-2853.01 et seq. (2005 Repl.) was passed, almost a decade ago, the licensure and regulation of professional engineers has been governed by two separate statutory provisions. The repeal of the Registration Act, which the Board views as outdated and unnecessary, will eliminate the confusion that has stemmed from having two operating, and sometimes dueling, statutes on the books.



l to r: Howard C. Gibbs, PE, *Vice Chairman*, Theresa Ennis, *Program Support Specialist*, Dr. Norman Mills, PE, *Member*, Kenneth Davis, PE, *Secretary-Treasurer*, and Ernest T. Boykin, Jr., *Consumer Member*



BOARD OF REAL ESTATE

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), I submit the Annual Report of the District of Columbia Board of Real Estate covering the period of January 1, 2008 through December 31, 2008. During this period, the nine-member Board held a total of eleven official public meetings with a quorum present. This report includes major program objectives and accomplishments of the Board, unresolved problems or issues which deserve your attention, a summary of official actions taken by the Board, summaries of any legislative issues and regulations issued, and an assessment of critical issues to be addressed during the next year. Additionally, statistical information covering the number of licensees, as well as new licensees entering the real estate profession is provided.

During calendar year '08, the Board continued to fulfill its responsibility of protecting the public interest by enforcing real estate laws and regulations governing real estate brokers, salespersons, and property managers in the District of Columbia. This includes protecting the public against incompetence, fraud, and deception in real estate transactions, as well as ensuring that real estate applicants have met the educational, examination and other qualifications for licensure. Additionally, the Board continues to ensure that our current licensees are educated on numerous legislative changes and updates to laws and regulations through its administration of the Real Estate Guaranty and Education Fund.

During calendar year '08, the Board has noticed a drop in practicing real estate licensees from 13,298 to 12, 254. This reflects a downturn in the nation's economy, which is impacting the District of Columbia. The Board anticipates that this downward trend will continue through calendar year 2009. The Board approved new licensees entering the profession.

The Board continues to update its rules and regulations to reflect industry trends for the protection of the public. On April 25, 2008, the Board published final rulemaking amending the real estate licensing rules to require advertisements by real estate brokers and real estate salespersons to include the telephone number of the affiliated brokerage or company. This places greater accountability on the brokerage and its agents in responding to telephone calls from the public and other licensees.

During the calendar year, the Board funded a variety of educational programs from the Real Estate Guaranty and Education Fund. Of particular significance is the offering of a 3-hour continuing education course on May 30, 2008, on historic preservation for over 200 licensees and the public. The course was co-sponsored with the DC Preservation League. The course's focal points were designated historic preservation districts and an update on disclosure regulations encompassing historic preservation.

Additionally, the Board produced one newsletter containing important regulatory issues and legal actions. The publication was sent to over 12, 000 licensees, civic organizations, and to all jurisdictional members of the Association of Real Estate License Law Officials.

The Board reviewed over 70 complaints with one license being revoked. The Board continues to enforce legislation regarding former licensees who did not renew their real estate licenses, but continue to practice real estate. Last year, fines of over \$14,000 were imposed on individuals who did not renew, but continue to practice without a license.

In closing, we continue to carry out the many responsibilities in protecting the public interest through the licensure law and regulations. These include, but are not limited to taking action against licensees who commit wrongful acts against the public; ensuring that our applicants for licensure meet the necessary qualifications for licensure; continuing to mandate continuing education for licensees; continuing to account for funds paid into the Real Estate Guaranty and Education Fund; and continuing the Board's active involvement with the Association of Real Estate License Law Officials, where Board members and staff hold national leadership roles, as well as with local real estate and civic organizations, and with related government agencies.

Again, we would like to express our appreciation for our staff. They have continued their exceptional work and generated record production in many areas despite staff shortages. We note exceptional performances by Leon Lewis and Staci Mason, along with the support of Stephanie Johnston and the investigator, Wilfred Usher. Additionally, the Board welcomed the addition of its new Legal Counsel, Karen Todd, who has responsibility for providing legal guidance to the Board, along with finalizing the Board's orders, doing research, and giving support on legal reviews.

Sincerely,



Constance W. Maffin, *Chair*

BOARD OF REAL ESTATE



Please see our commemoration to the late **Constance W. Maffin**, Chairperson of the Board of Real Estate, found on pg. 55.

Board Members

Constance W. Maffin, *Chairperson, Broker*

Helen Dodson, *Vice Chairperson, Broker*

Edward D. Collier, *Property Manager*

Alton E. Duncanson,
Education Committee Chair, Salesperson

Monique Owens, *Salesperson*

Kenneth D. Smith, *Property Manager*

Bradley Lewis, *Consumer Member*

Henry Terrell, *Attorney*

Shari Barton, *Broker*

Board Staff

Leon W. Lewis, *Program Liaison*

Stephanie Johnston, *Contact Representative*

Karen Todd, *Legal Counsel*

Wilfred Usher, *Investigator*

Staci Mason, *Program Analyst, Education Liaison*

Mission Statement

To protect public health, safety, and welfare and to assure the public that persons engaged in the practice of real estate have the specialized skills or training required to perform the services offered by the Board of Real Estate.

Major Program Objectives and Accomplishments

The Board of Real Estate has the following objectives:

- To continue to publish and implement final rules and regulations to DCMR Chapters 26 and 27. A final rule to expand advertising requirements by real estate brokers and salespersons to include the telephone numbers of brokerage companies affiliated with was published on April 25, 2008.
- To continue to enforce a published statutory amendment to the “Occupations and Professions Licensure Act” eliminating exemptions from licensure for persons representing corporations, partnerships, etc., where the real property is owned by that corporation or entity. The exemption now only applies to natural persons.
- To continue to offer seminars and to co-sponsor educational opportunities for licensees on a quarterly basis with other DC government agencies and private organizations.
- To continue to publish newsletters twice yearly for real estate licensees.
- To continue to update a reference/study guide containing significant provisions of D.C. real estate laws for public usage.
- To continue to update a reference/study guide for property management applicants.
- To continue to implement a systematic procedure for compliance verification to ensure that non-renewed licensees are not conducting activities for which a license is required.

- To continue to participate in meetings with neighboring jurisdictions regarding major reciprocity related issues and/or new requirements for licensees.
- To monitor the continuing education program.
- To continue to update information on the World-wide Web for licensees and the public, including Board information, licensing, preclicensing and continuing education, various forms, and legislation, rules and regulations
- To continue to review the current examination data bank for property managers, real estate brokers and salespersons.
- To continue to educate the public and licensees regarding legislation on agency relationships in real estate transactions.
- To publish a statutory amendment allowing officially the use of nicknames in the conducting of real estate business for real estate licensees.

The Board has made the following accomplishments:

- Continued to serve as an active member of the Association of Real Estate License Law Officials by serving on the Board of Directors and in leadership positions on numerous regulatory committees, including the Examination and Certification Council, Education Committee, Fair Housing Committee, and Law Committee.
- Published final rulemaking on April 25, 2008, requiring telephone numbers of affiliated brokerages be used on all advertisements and/or marketing information.
- Continued to update information on the Internet containing legislation and regulations, administrative law and authority of the Board, brochure on agency relationships, newsletter publications, preclicensing and continuing education applications, rulemaking updates, disciplinary actions, approved preclicensing and continuing education schools and courses, Guaranty and Education Fund claim instructions, and complaint forms.

- Continued to update a 171- page Real Estate Legislation and Regulations document containing major portions of the “Non-Health Related Occupations and Professions Licensure Act of 1998,” as well as specific statutory and rule provisions governing real estate practices in the District of Columbia. This document consolidates all of the various laws that are useful in the practice of real estate in the District of Columbia.
- Published two newsletters containing important real estate information and disciplinary actions imposed by the Board, as well as Civil Infractions Act real estate licensing violators. The newsletters are also distributed electronically.

- During 2008, continued to maintain and update an e-mail database of licensees, allowing the Board to publicize the newsletter and other pertinent notices to licensees more rapidly conserving postage and other mailing costs.
- Monitored numerous prelicensing and continuing education courses in compliance with the licensure law and regulations.
- Continued to implement a computerized system for banking continuing education credits for licensees called EasyBank. This system was coordinated with all educational providers. The system uses the Internet and is called Internet Credit Banking (ICB).
- Approved 37 prelicensing and continuing education providers to offer courses for over 12,000 licensees, applicants, and waiver applicants for licensure.
- Approved 667 courses through the CE Banking system for the 2007-2009 cycle.
- Conducted 1 continuing education class on May 30, 2008, for over 200 licensees on Historic Preservation.



*l to r: Leon W. Lewis, Program Liaison
and Dr. Shari Barton, Broker*

Unresolved Problems or Issues, Which Deserve Mayoral Attention

- The amount of honoraria paid to Board members for conducting Board duties has been suspended. An honoraria payment is requested.
- A dedicated investigator is needed to solely investigate real estate complaints. Currently, the investigative process is cumbersome and too time consuming.
- Assistance is needed from the Office of the Attorney General to intervene in possible claims involving the Real Estate Guaranty and Education Fund, when required notification by statute has been made to the Mayor by the aggrieved person to protect the District from claims involving collusion or overstatement.

Summary of Official Actions Taken

- Commission Meetings held, 11
- Complaints received, 70
- Public Hearings held, 0
- New Applications approved, 1,126
- Licensee training courses, 1
- Fines were imposed on two licensees totaling \$31,500.00.
- Two licenses were revoked.



l to r: Helen Dodson, Vice Chairperson (Broker), Alton E. Duncanson, Education Committee Chair, Salesperson, Edward D. Collier, Property Manager, Monique N. Owens, Salesperson, and Henry M. Terrell, Attorney

Summary of Legislative Issues, Which Affect the Commission, or on Which the Board has Given Testimony

None

Summary of Purpose and Content of Any Regulations or Public Notices Issued

Published on April 25, 2008, rulemaking requiring telephone numbers of affiliated brokerages on all advertisements.

Assessment of the Effectiveness of the Board Operations

The Board continues to implement and accomplish many of its objectives set forth.

Projection of Critical Issues to be Addressed in the Next Fiscal Year

- Finalize FY-2009 Real Estate Guaranty and Education Fund budget and continuous accounting of funds.
- Publish statutory amendments allowing the usage of nicknames for licensees and to change the name of the body from the Board of Real Estate to the Real Estate Commission consistent with other jurisdictions reducing the confusion with the local trade organization.
- Continue to review the current examination bank for real estate brokers, salespersons, and property managers.
- Continue to meet with neighboring real estate commissions to discuss reciprocity-related issues.
- Continue to work toward the development of a post licensing course for salespersons.



The District of Columbia Board of Real Estate Mourns Loss of Chair Constance Maffin

The District of Columbia Board of Real Estate (Board) is mourning the passing of Chair Constance W. “Connie” Maffin. Connie died on February 16, 2009 after a sudden illness. The Board extends its heartfelt condolences to her husband, Bob, and the entire Maffin family on their loss. The departure of Connie as Chair and member cannot be measured.

Connie had served as Board Chair since 2002. Previously, she served as vice chair, and had been a dedicated member of the Board since 1999 serving on its Legal Committee prior to being elected as Chair. Additionally, she was instrumental in leading the Board on numerous educational programs, including many historical preservation course offerings for licensees. The highlight of her efforts in this area came when the Board was awarded a National Association of Real Estate License Law Officials (ARELLO) Education Award emanating from a Board-sponsored conference on “Building Features: Housing Design and Development Program.”

Connie was an associate broker with Coldwell Banker Residential Brokerage and was licensed in D.C. and Maryland since 1978. She was also past president of the Washington D.C. Association of Realtors and was named WDCAR’s REALTOR® of the Year in 2007. Connie chaired the Public Policy, Residential Sales, Awards, and REALTOR® Political Action Committees. In 1993 she was awarded Distinguished Sales Associate of the Year in recognition of her professionalism and commitment to the industry. Connie also served as a director of the National Association of REALTORS® for three years.

Connie was a graduate of the Real Estate Institute and held the GRI national designation. She also completed the National Trust for Historic Preservation’s historic real estate program. A native of Kansas City, Missouri, Connie received her M.A. in urban policy from George Washington University and her B.A. from Barat College of the Sacred Heart in Lake Forest, Illinois.

Connie was one of The Logan Circle Community Association’s pioneering members and served as both an officer and board member numerous times. She was also a member of the Committee of 100, the city’s oldest planning organization and citizens’ lobby; Lambda Alpha, an international land economics society; and served as a trustee to the D.C. Preservation League.

Friends are invited to make a donation to the Susan G. Komen for the Cure Foundation in Connie’s memory.



BOARD OF REAL ESTATE APPRAISERS

DEAR MAYOR FENTY

Pursuant to DC Official Code 47-2853.10(e), the following Annual Report of the District of Columbia Board of Real Estate Appraisers is submitted. This report contains the major activities and accomplishments of the Board of Real Estate Appraisers for the period of October 1, 2007 through September 30, 2008. During this period, the Board held four public meetings with a quorum in attendance. The Board is a five-member Board consisting of one Real Estate member, one Public member, and three Appraisers. Currently the Board is waiting the reappointment of four members and has one vacancy.

The Board continues to enforce statutory and rule provisions governing valuation services provided by licensed appraisers. Additionally, the Board ensures that appraisers prepare real property appraisals in compliance with the Uniform Standards of Professional Appraisal Practices (USPAP) as adopted by the Appraisal Standards Board (ASB).

The Board continued to implement new prelicensing requirements via regulations recently published mandating higher educational and experience requirements for licensed residential, certified residential, and certified general appraisers meeting the Federal Qualification Criteria mandated by the Appraiser Qualifications Board. Additionally, on September 26, 2008, the Board published final rulemaking revising the continuing education requirements for appraisers in compliance with the Appraisal Subcommittee. The new requirements are currently being implemented.

During March of this year, the Board will undergo extensive auditing of its operations. The review will focus on compliance with Title XI of the Financial

Institutions Reform, Recovery, and Enforcement Act of 1989 as amended ("Title XI") and the Appraisal Subcommittee's (ASC) policy regarding state certification and licensing of real estate appraisers. Additionally, the ASC will be reviewing the progress made in reducing the backlog of appraiser-related complaints.

During fiscal year 2008, the Board approved 105 new licensees in four categories, including trainee, license residential, certified residential, and certified general. These license applications were based on education, examination, reciprocity, and endorsement. The total number of licensees declined during 2008. The year-end total number for all license categories was 903 compared with 1080 for 2007 year ending reflecting a downturn in the economy.

During the past year, the Board reviewed 5 new complaints, of which three were referred to our contract investigator. Four notices were sent to licensees, including warnings and disciplinary actions. Seven fines were issued totaling \$7,000. One suspension was imposed for six months and one licensee was placed on probation.

In addition to the aforementioned activities, the Board published one newsletter. The newsletters will provide valuable and timely information on the Board's activities in protecting the public interest. The newsletter included articles and related information on the new licensing requirements mandated by law.

To keep our licensees abreast of new historic preservation requirements in the District of Columbia, the Board co-sponsored a 3-hour continuing education course for our licensees with the Historic Preservation League during May of last year. This co-sponsorship was funded from the Board's Appraisal Education Fund.

In closing, the Board continues to carry out its many responsibilities in protecting the public interest via the licensure law and accompanying rules and regulations. These include taking actions against appraisers who commit wrongful acts against the public; ensuring that our applicants meet the necessary requirements for licensure; and continuing to account for monies paid by licensees into the Appraisal Education Fund. Moreover, the Board will continue its active involvement with the Association of Appraiser Regulatory Officials (AARO), as well as with local appraisal and civic organizations, and with related District and Federal government agencies.

The Board is appreciative of the support provided by our staff, including the performances of our new Program Liaison, Leon Lewis; Wilfred Usher, investigator; and Staci Mason, Educational Liaison. Please do not hesitate to call on me for further inquiries concerning this report.

Sincerely,



Jerome Farrow, Chair



BOARD OF REAL ESTATE APPRAISERS



Board Members

Jerome Farrow, *Chairperson*

Mark Secrest, *Board Member*

Trinity L. Ward, *Board Member*

Marguerite Allen, *Consumer Member*

Board Staff

Leon Lewis, *Program Liaison*

Kia Winston, Esq., *General Attorney*

Staci Mason, *Program Analyst, Education Liaison*

Mission Statement

To protect public health, safety, and welfare and to assure the public that persons engaged in such occupations or professions have the specialized skills or training required to perform the services offered by the Board of Appraisers.

Major Program Objectives and Accomplishments:

- Continue to serve as an active member for various associations and organizations.
- Continue to update a reference/study guide for appraisers.
- Continue to update information on the District of Columbia Appraiser Web-site, and Pearson Vue.
- Continue to monitor several pre-licensing and continuing education providers.
- Continue to offer appraisers on-line renewal.
- The hiring of a desk reviewer to reduce the backlog of complaints has been a huge success.
- The Board of Appraisers has been able to travel to national association conferences and workshops. The Board attended the Association of Appraiser Regulatory Officials (AARO) from April 11-14, 2008.
- Board members received their annual training from The Council of Licensure, Enforcement, and Regulations (CLEAR) conducted by Donna Hancock Mooney, Associate Director for the North Carolina Board of Nursing and previous President of CLEAR. The following topics were presented and discussed: Administration Rulemaking, Licensure Examination, Professional Discipline (II), and Continuing Competence, which address licensing disciplines in other states and brought ideas to improve the management of the Board.

- The Board Members and staff were in attendance at Annual Association of Appraisers Regulatory Officials (AARO) conference in San Francisco, California and Washington, DC.
- New Licenses issued for Fiscal Year October 2007– September 2008 total 105.

Listing of Number, Including Dates of Regular and Special Meetings Held During the Year

November 28, 2007
December 19, 2007
January 16, 2008
February 20, 2008
May 29, 2008
September 17, 2008
December 4, 2008

Listing of Number, Including Dates and Location, of Public Hearing

None

Unresolved Problems or Issues that Warrant Mayoral Attention

- An honoraria payment is requested at this time for Board meetings.
- Assistance is needed for the purpose of establishing procedures for auditing the appraiser funds.
- The Board is awaiting the appointment and/or reappointment of three appraisers, one real estate broker, and one consumer member. The terms of two appraisers expired on 6/26/08 on one appraiser's term expired on 6/26/07. The consumer member's term expired on 6/26/06.

Summary of Official Actions Taken

- Board Meetings held, 7
- Complaints received, 5
- Public Hearings held, 0
- New Applications approved, 105
- Licensee training courses, 1
- Fines were imposed on two licensees totaling \$6,000

Summary of Legislative Issues that Affect the Board or on Which the Board has Provided Comments to the Executive Branch or Given Testimony

None



*l to r: Marguerite Allen, Consumer Member
and Mark Secrest, Board Member*

Summary of Purpose and Intent of Any Regulations or Public Notices Issued

- Published on August 15, 2008, proposed regulations revising continuing education requirements to meet AQB Qualifications Board criteria.
- Published on September 26, 2008, final regulations revising continuing education requirements to meet the AQB Qualifications Board criteria

An Assessment of the Effectiveness of the Board's Operations

- The Board has effectively explained its mission and programs to the constituents and the public of the District of Columbia by addressing public issues, and the impact on health, safety, and welfare of the public.
- The Board effectively addressed all responsibilities to ensure professional Board meetings are conducted. Members collaborate to ensure that the agendas, minutes, policy issues, recommendations, annual reports, public information, rules and regulations, operating procedures, and meetings and hearing schedules are handled in a timely manner.

A Projection of Critical Issues to be Addressed in the Next Fiscal Year

- To publish newsletters twice-yearly for licensees.
- To continue to implement procedures for compliance verification to ensure that non-renewed licensees are not conducting activities for which a license is required.
- To conduct seminars for licensees to ensure compliance with the Uniform Standards of Professional Appraisal Practices and rules and regulations governing appraisers in the District of Columbia.
- Continue to review the current examination data bank for appraisers.
- Continue to encourage Boards and Commissions to recruit board members on a timely basis.
- Develop a system on the Internet containing information about disciplinary actions, approved pre-licensure and continuing education schools and courses, and certified USPAP instructors.
- Continue to meet with various jurisdictions as well as Associations.
- Finalize FY-2009 Appraisal Education Fund budget and continuous accounting of funds.

Editor, Staci Mason, *Program Analyst*

Additional OPLD Staff

Diane Boyd, *Certification Staff*

Marynell Brown, *Certification Staff*

Tracey Gross, *Certification Staff*

Helene Hendricks, *Support Staff*

Kenya Johnson, *Support Staff*

Rita Jordan, *Testing Coordinator*

Design, Amy Ellis

Creative Services Division,

U.S. Government Printing Office

Photography, Chris Dunham

Creative Services Division,

U.S. Government Printing Office



DISTRICT OF COLUMBIA

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